

# Constitution for Milton Keynes Mountaineering Club

## 1. Name

- 1.1 The name of the Club shall be Milton Keynes Mountaineering Club, also known as MK Mountaineering Club and MKMC. Hereinafter referred to as "the Club".

## 2. Aims and Objectives of the Club

- To promote the interests of climbing, hill-walking and mountaineering amongst Members of the Club.
- To provide an opportunity for members of the Club to meet and participate in climbing, hill-walking and mountaineering activities together.
- To act on behalf of and in the interests of Club members.
- To generate an environment where Members can improve their technical and physical skills by sharing knowledge and experiences. However, the club is *not* a training provider.
- To promote awareness of the need to maintain access, conservation and protection of the cliff and mountain environment.
- To take part in and support the work and activities of the British Mountaineering Council (BMC).

## 3. Membership of the Club

- 3.1 Membership of the Club shall only be open to
- individuals who recognise that climbing, hill-walking and mountaineering are activities with a danger of personal injury or death. Members shall be aware of and accept these risks and agree to be responsible for their own actions and involvement hereinafter referred to as "the Members".
  - Adults, aged 18 and above.
- 3.2 The Members acknowledge and agree that they will become Club Members of the BMC and that the Club shall pay the appropriate subscription on behalf of each Member included in the return filed by the Club with the BMC, and, in the event of the BMC being wound up, shall pay the sum of not more than £1 on behalf of each Member included in a return filed by the Club with the BMC at any time within the preceding period of one year pursuant to the guarantee comprised in clause 3 of the Memorandum of Association of the BMC. The Members further acknowledge and agree that upon the Club being affiliated to the BMC and each becoming a Club member of the BMC that they will each be bound by the Memorandum & Articles of Association of the BMC.
- 3.3 The membership year will follow the BMC membership year of 1 January to 31 December.
- 3.4 All Members will be subject to the regulations of the constitution and by joining the Club will be deemed to accept these regulations and codes of practice that the Club has adopted.
- 3.5 Members will pay membership fees, as determined at the Annual General Meeting.

- 3.6 The Club respects the rights, dignity and worth of every person and will treat all Members equally within the context of Club activities and mountaineering activities, regardless of age, ability, gender, race, ethnicity, religious belief, sexuality or social/economic status.
- 3.7 The Club is committed to all Members having the right to enjoy mountaineering in an environment free from threat of intimidation, harassment and abuse.
- 3.8 All Members have a responsibility to oppose discriminatory behaviour and promote equality of opportunity.
- 3.9 The Club will deal with any incidence of discriminatory behaviour seriously, according to club disciplinary procedures.
- 3.10 Membership will cease when a Member either resigns, fails to pay the membership fee before the first quarterly return or on having their membership terminated.

#### **4. Committee of the Club**

- 4.1 The Management of the Club shall be entrusted to the Club Committee, hereinafter referred to as "the Committee".
- 4.2 The Committee shall all be Members of the Club.
- 4.3 The Committee shall be composed of the Officers of the Club and only these posts are entitled to vote.
- 4.4 The Officers of the Club shall be the Chair, Secretary, Treasurer, Social Secretary and Committee Member, hereinafter referred to as "the Officers".
- 4.5 All officers will retire each year but will be eligible for re-election.
- 4.6 Voting for the election of Officers shall take place at the AGM. The Committee shall elect Officers at its first meeting after the AGM. If the post of any Officer should fall vacant after such an election, the Committee shall have the power to fill the vacancy until the succeeding Annual General Meeting.
- 4.7 The Committee shall have the power to co-opt additional non-voting members.
- 4.8 A quorum for a meeting of the Committee shall be three members. In addition to the AGM the Committee shall hold at least three meetings each year.
- 4.9 The Committee will be responsible for adopting new policy, codes of practice and rules that affect the organisation of the club.
- 4.10 The Committee will have powers to appoint any advisers to the Committee as necessary to fulfil its business.
- 4.11 The Committee will be responsible for disciplinary hearings of Members who infringe the club rules/regulations/constitution. The Committee will be

responsible for taking any action of suspension or discipline following such hearings.

- 4.12 The decision of the Committee on the interpretation of this constitution and of club rules shall be final and the Committee is empowered to deal with any matters not covered.
- 4.13 The Committee of the Club has the power to confer the honour of Life Membership to a Member who has provided exceptional service to the Club. Such a Life Member will be exempt from paying the membership fees covered in clause 3.5 above.

## **5. Annual General Meeting (AGM)**

- 5.1 The AGM shall be held in November each year and notified to Members with 28-days' notice.
- 5.2 The AGM will:
- Approve the minutes of the previous year's AGM.
  - Receive a report from the Chair.
  - Receive a report from the Treasurer and approve the Annual Accounts.
  - Elect Members to the Committee.
  - Agree the membership fees for the following year.
  - Consider any proposed changes to the Constitution.
  - Deal with other relevant business.
- 5.3 Nominations for Officers will be sent to the Secretary a minimum of 14 days' prior to the AGM, who shall circulate them to the Members at least seven days before an AGM. Only nominations submitted by two full members of the Club will be accepted.
- 5.4 Proposed changes to the constitution shall be sent to the Secretary a minimum of 14 days' prior to the AGM, who shall circulate them to the Members at least seven days before an AGM.
- 5.5 All Members present in person have the right to vote at the AGM. Each Member will have one vote and all matters shall be determined by a simple majority except any proposal pursuant to clause 10.1 or to clause 11.1.
- 5.6 The quorum for AGMs will be all those members who are present at the AGM.
- 5.7 The Chairman of the Club shall be entitled to vote on all matters and in the event of a tie shall have a casting vote at general meetings.
- 5.8 An Extraordinary General Meeting (EGM) shall be called by an application in writing to the Secretary supported by at least 10% of the Members. The Committee shall also have the power to call an EGM by decision of a simple majority of the Committee members.
- 5.9 All procedures for an EGM shall follow those outlined above for AGMs.

## **6. Club Subscriptions**

- 6.1 Subscriptions will be set annually and agreed by the Members at the AGM.
- 6.2 The Treasurer will be responsible for the finances of the club.
- 6.3 The financial year of the Club will run from 1 November and end on 31 October.
- 6.4 All club monies will be banked in an account held in the name of the Club.
- 6.5 The Committee will nominate a minimum of three Club Officers as signatories for the club account.
- 6.6 A statement of annual accounts will be presented by the Treasurer at the Annual General Meeting.
- 6.7 Any cheques drawn against club funds must hold the signatures of any two signatories. The Club may use electronic banking. Any electronic transfers from the club's bank account must be approved by any two mandated Committee members.
- 6.8 All Members of the Club shall be jointly responsible for the financial liabilities of the Club.

## **7 Discipline and Appeals**

- 7.1 All complaints regarding the behaviour of Members should be presented and submitted in writing, or by email, to the Secretary. In the event of the complaint being against the Secretary or raised by the Secretary the Chair will take the actions of the Secretary in paragraphs 7.1 to 7.4, below.
- 7.2 The Committee will meet to hear complaints within 14 days of a complaint being read by the Secretary. The Committee has the power to take appropriate disciplinary action including the termination of membership. If the complaint is against, or raised by, a Committee member then that Committee member will not attend the meeting to discuss the complaint.
- 7.3 The outcome of a disciplinary hearing should be notified in writing, or by email, to the person who lodged the complaint and the Member against whom the complaint was made within seven days of the hearing.
- 7.4 Within 14 days of being notified of the Committee's decision on disciplinary action there will be the right of appeal to a specially formed sub-committee. The sub-committee should consider the appeal within 28 days of the Secretary receiving the appeal.

## **8 Effect of ceasing to be a member**

- 8.1 A Member is deemed to cease to be a Member when their subscription has not been paid before the first quarterly return to the BMC. No Members will be submitted to the BMC until their subscription has been paid.

8.2 On ceasing to be a Member a person forfeits all right to and claim upon the Club and its property and funds.

8.3 A person who has been expelled from the Club shall not be entitled to participate in any subsequent activity of the Club.

8.4 No person is entitled to participate in Club trips until they have paid their subscription for the year.

## **9. Rules of the Club**

9.1 The Committee has the power to set Club Rules. Such rules shall be in accordance with the articles of the Club's Constitution and the policies of the BMC.

## **10. Dissolution of the Club**

10.1 The Club can only be dissolved by two-thirds majority vote at an AGM or EGM. Any liabilities at the time of dissolution shall be the joint responsibility of all Members if the assets of the Club are not sufficient. The Committee will arrange to discharge any remaining assets by donating to Charity or distributed equally between Members.

## **11. Amendments to the Constitution of the Club**

11.1 This Constitution can only be amended by a two-thirds majority of those Members attending the AGM. Notice of any amendment must be delivered to the Secretary at least 14 days prior to the AGM.

## **Declaration**

This Constitution was approved and adopted by the Club at the 2022 AGM on 7<sup>th</sup> December 2022.

## Signatories

Chair *Lee Cammann*

Secretary *Alan Walmsley*

Treasurer *Peter Coville*